

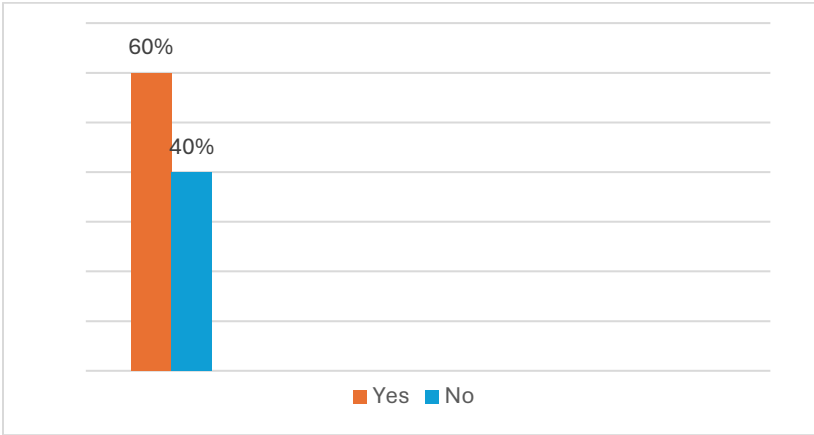
Scoping & Proofreading Business Survey Results



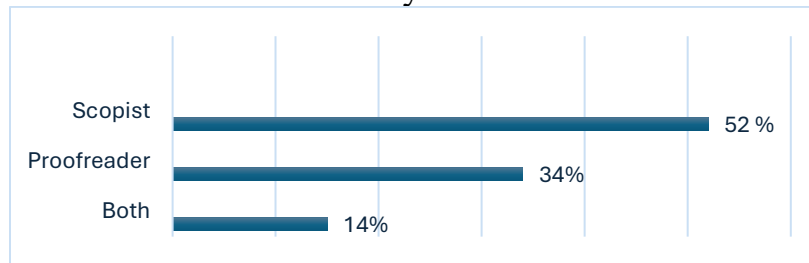
This survey consolidates rates across various categories, offering a preliminary benchmark for service pricing within the industry. While this compilation provides valuable insights, it is important to note that it lacks scientific rigor due to the variability in the scales used by respondents to determine their fees. Consequently, this data should primarily serve as a reference, assisting professionals in gauging the general pricing landscape as charged by their peers for comparable services. It is crucial for users to recognize that these figures are indicative and should not be solely relied upon for precise pricing strategies.

The following information is the result of a business survey with 279 responses completed 12/1/24.

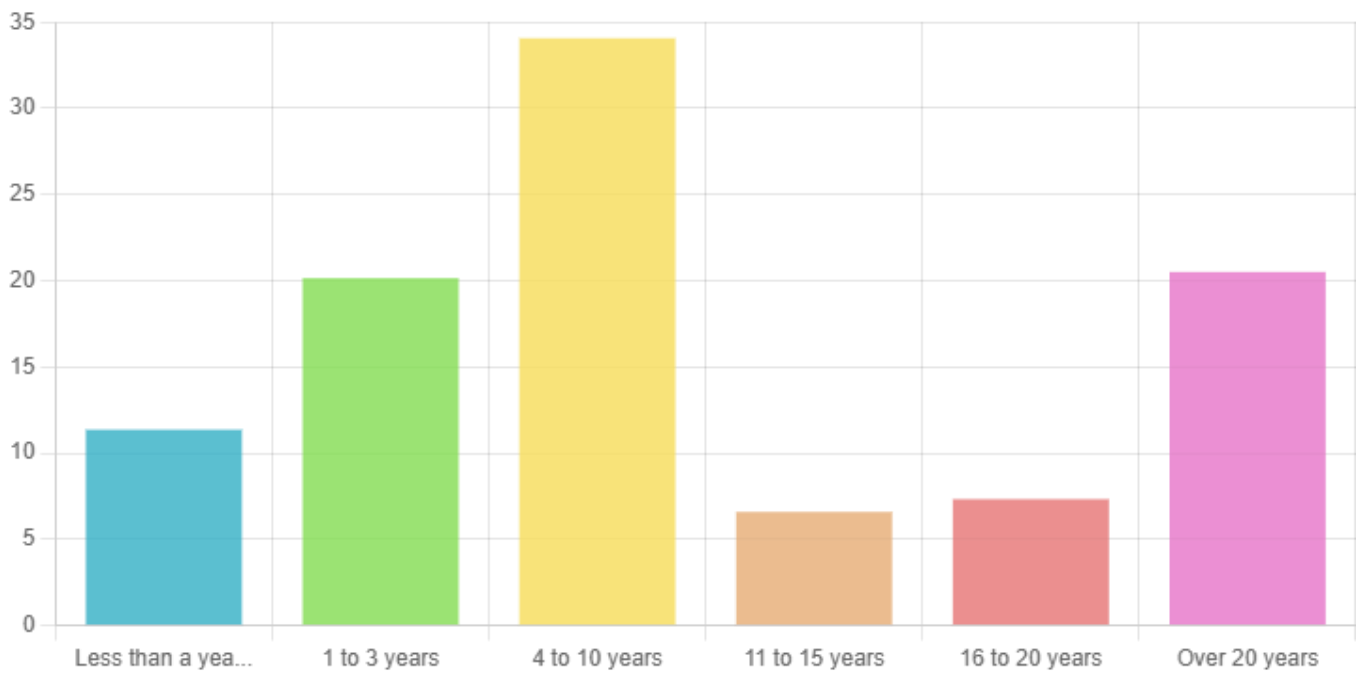
- 1. Is this the first time you have participated in the Scoping & Proofreading Survey?



2. Industry Identification



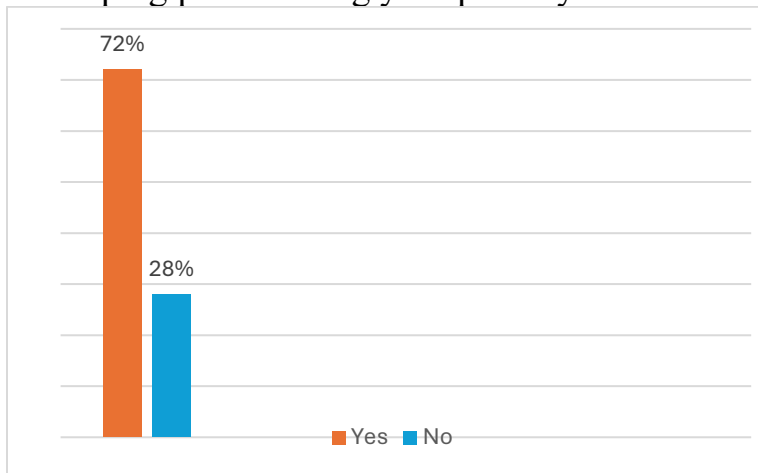
3. Time Active in Profession



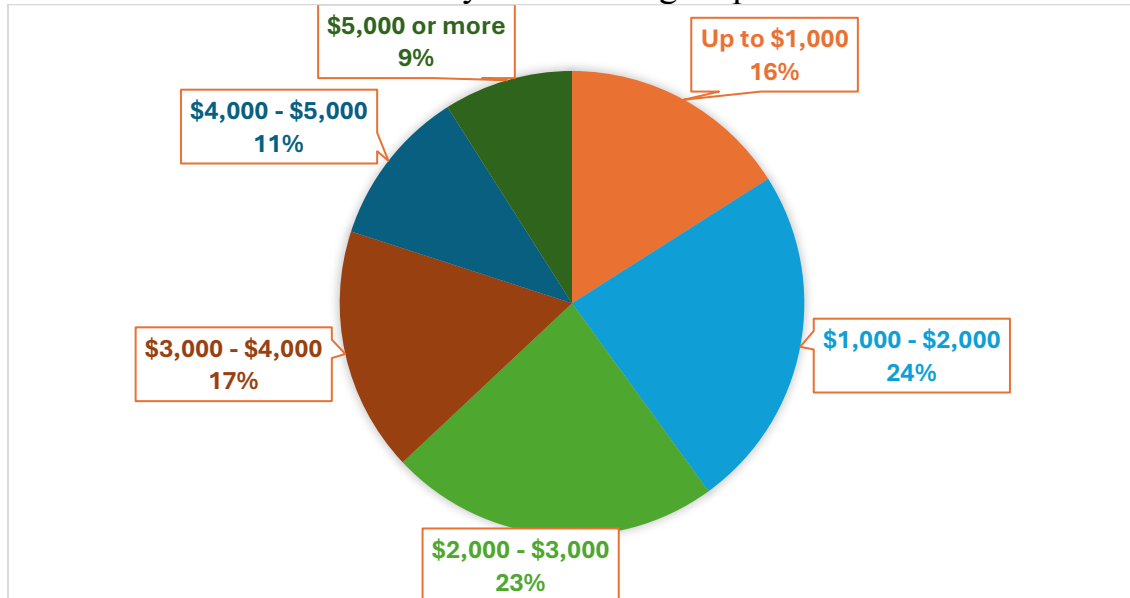
4. Do you have formal training in your field?
(Court reporting school and/or scoping program)



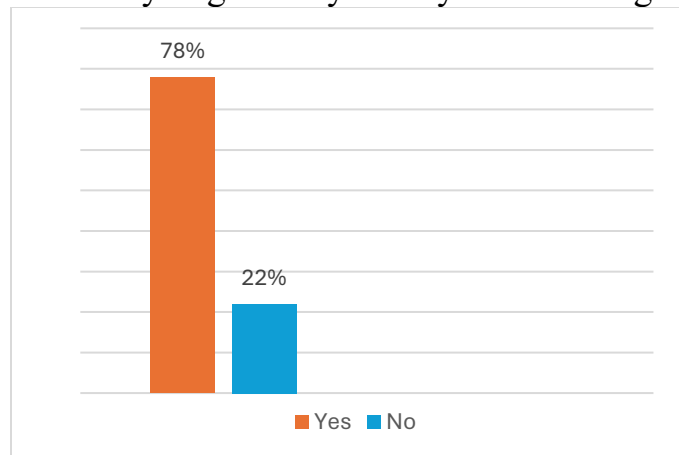
5. Is scoping/proofreading your primary source of income?



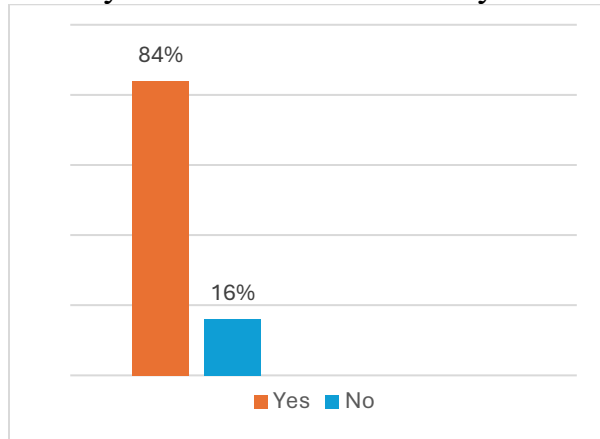
6. What is your income goal per month?



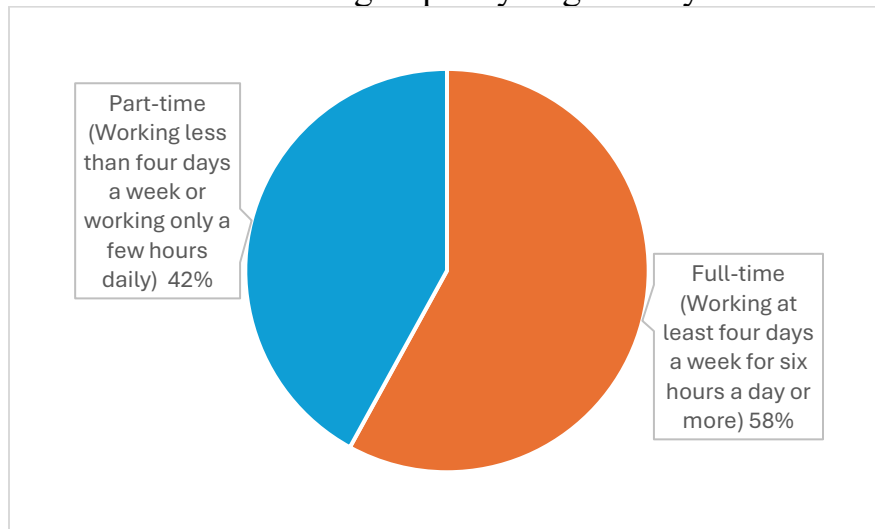
7. Do you generally meet your income goal?



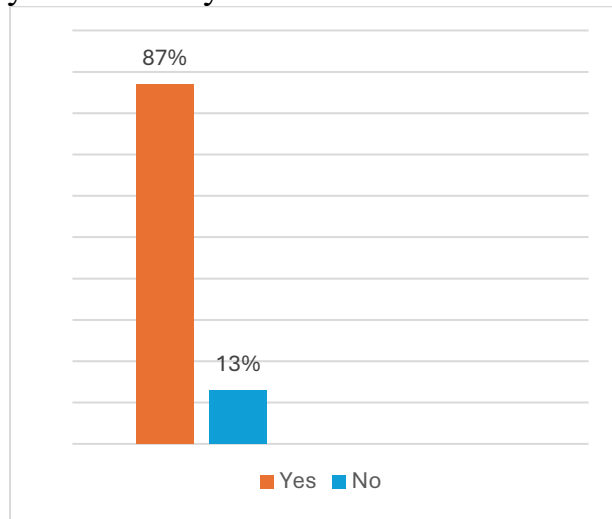
8. Do you receive a 1099 from your clients?



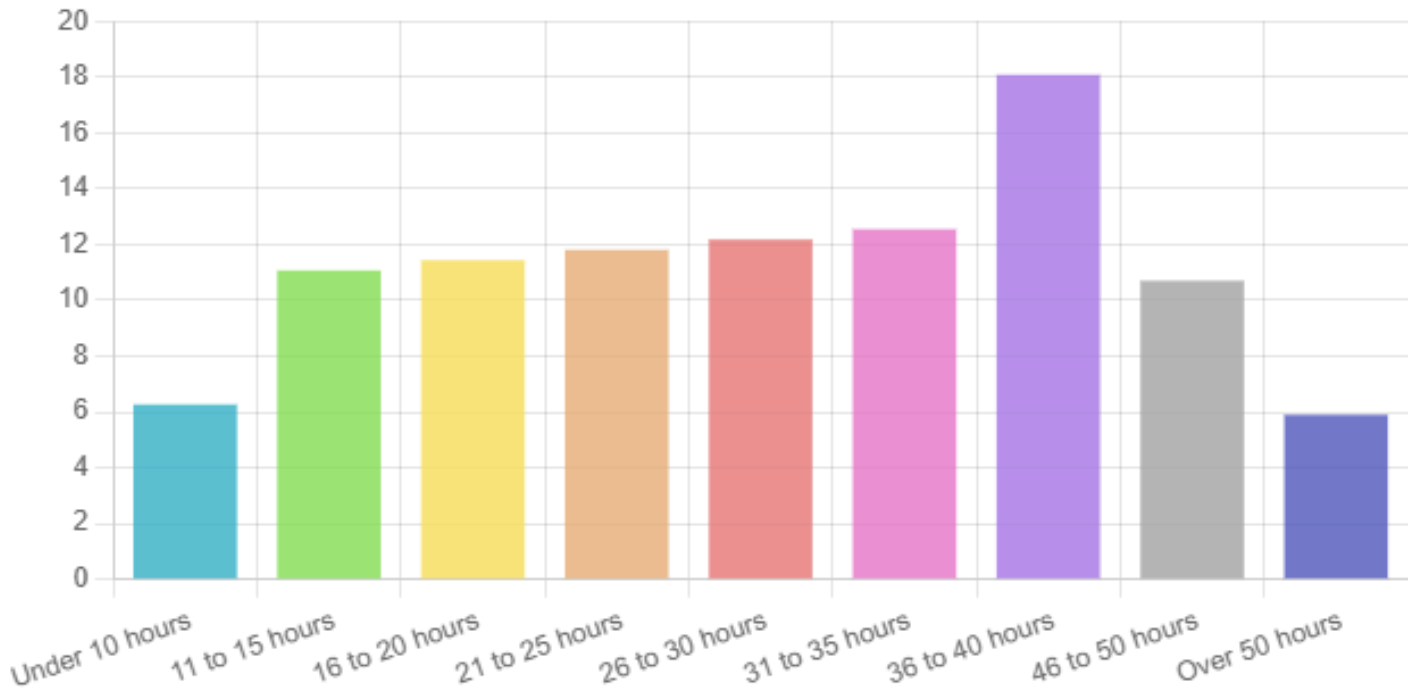
9. In which group do you generally fall?



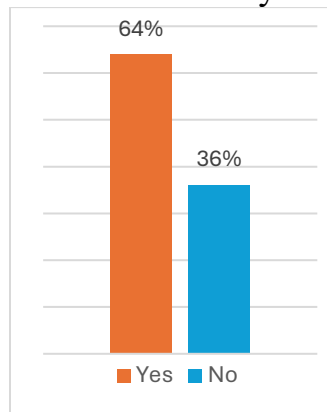
10. Do you feel like your rates are in line with the industry?



11. On average, how many hours do you generally work in a week?



12. Do you count weekends in your turnaround time?

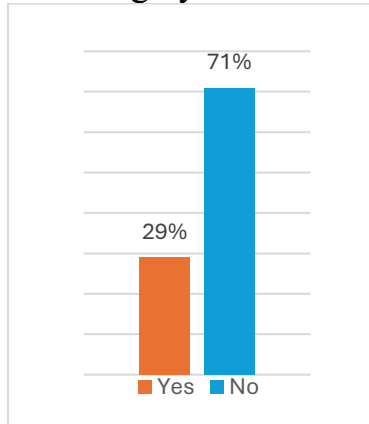


Important information regarding rates:

In an effort to establish more accurate average rates for the various services, the exceptionally high and low responses have been excluded from our analysis. We categorize rates into three groups: low, medium, and high. In many cases, there will be a number reflecting the rate that's charged most often.

In instances where a range or two figures separated by a dash are presented, it indicates that rates fell within those two numbers and received close to an equal number of responses. Conversely, when a single figure is mentioned, it denotes the rate that is predominantly charged by the majority for the specified work. This methodological approach helps in refining the data to better reflect common charging practices within the surveyed group.

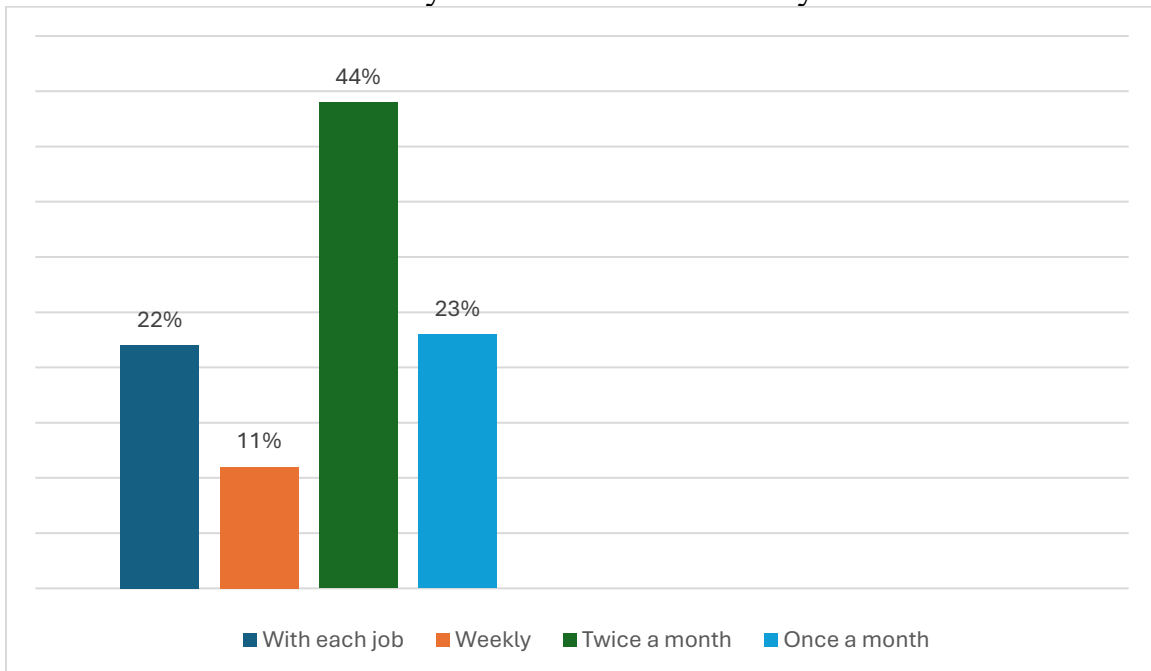
13. Do you charge more for highly technical and/or heavy medical files?



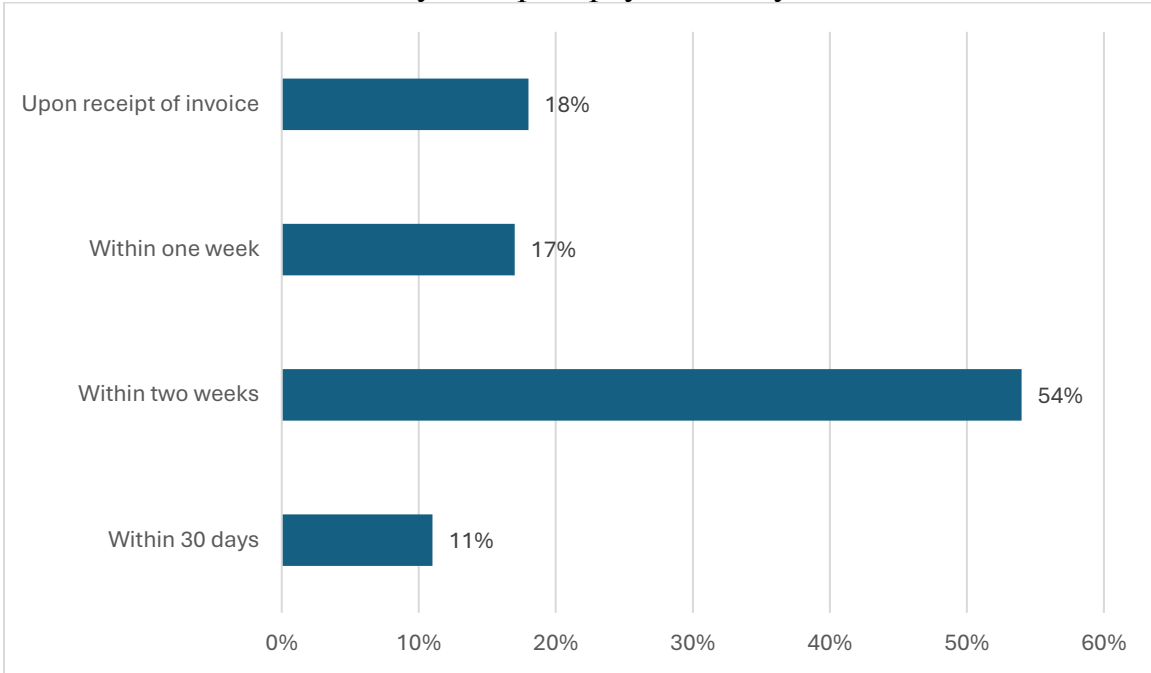
14. Of those who answered they charge an additional amount:

Amount added	Lowest Rate	Average Rate	Highest Rate
above current rate for the file	\$0.15	\$0.25 - \$0.50	\$0.50

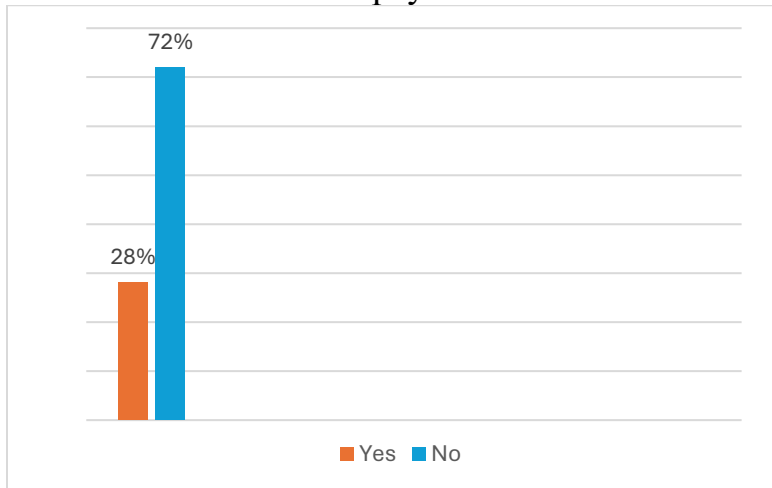
15. When do you send out invoices to your clients?



16. When do you expect payment on your invoices?



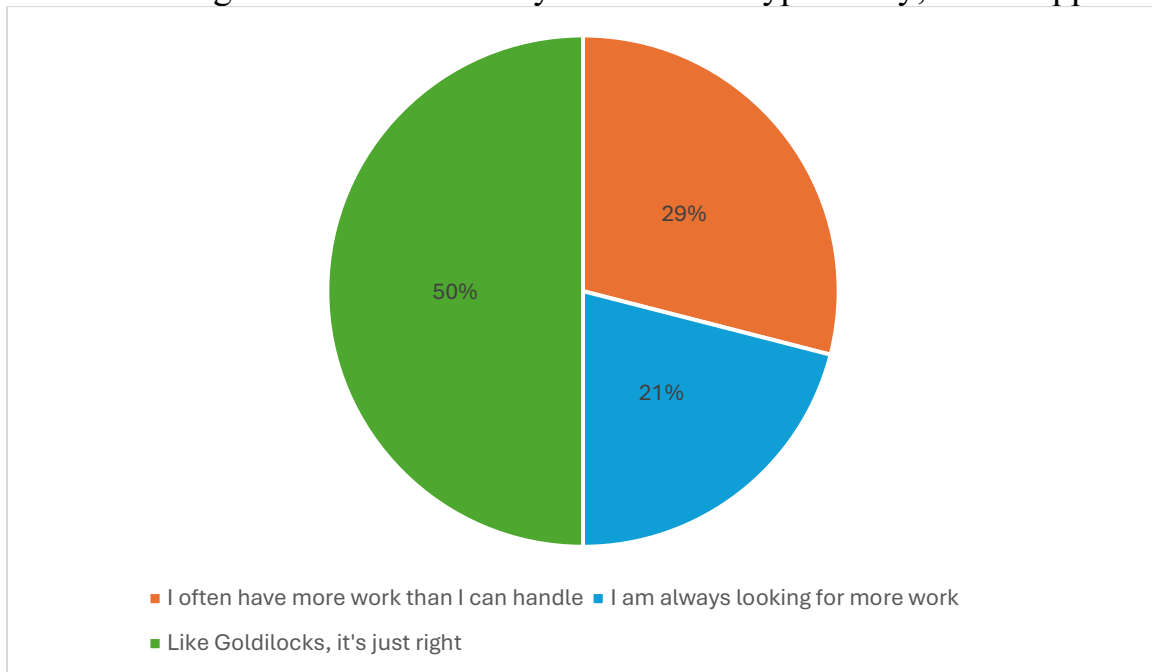
17. Do you charge a late fee if your invoice is not paid by your agreed-upon terms of payment?



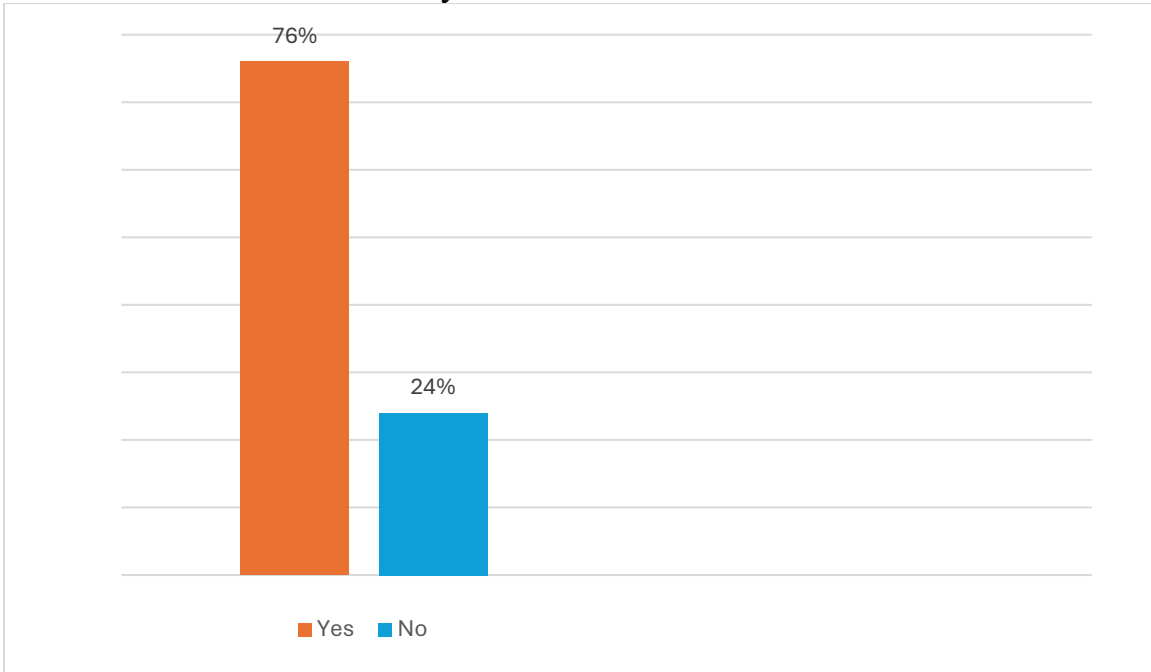
18. What forms of payment do you accept?

Apple Pay	9%
Cash	7%
CashApp	13%
Check	49%
Credit card via personal merchant account	19%
Direct bank transfer	34%
Google Pay	7%
Money order	4%
Payment within billing software	32%
PayPal	58%
Venmo	63%
Zelle	76%

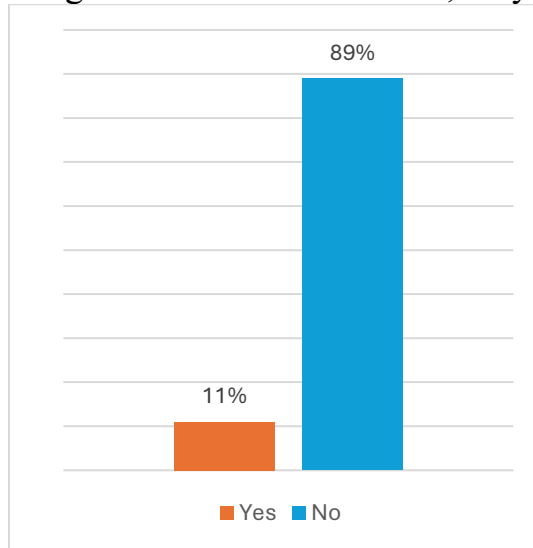
19. When thinking of how much work you have on a typical day, which applies to you?



20. Do you know how to read steno?



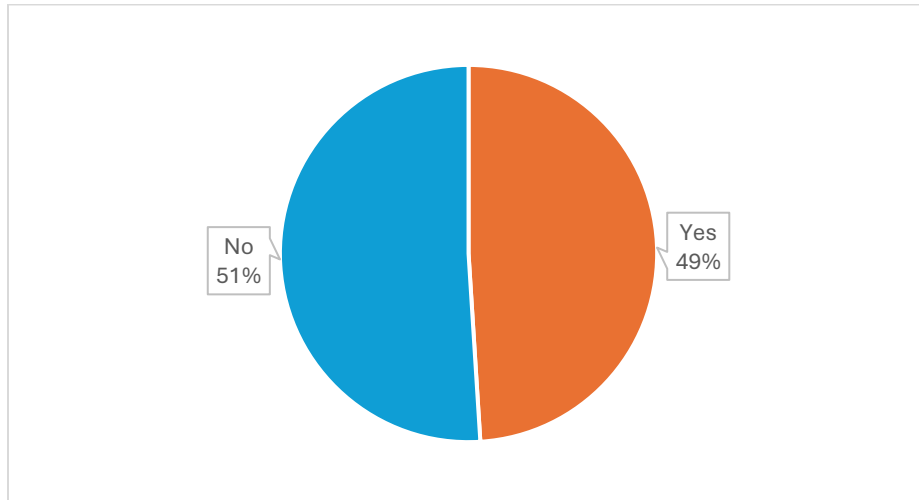
21. If you are working with an excellent writer, do you discount your rate?



22. Of those who offered a discount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional rate charge	\$0.10	\$0.15 - \$0.25	\$0.35

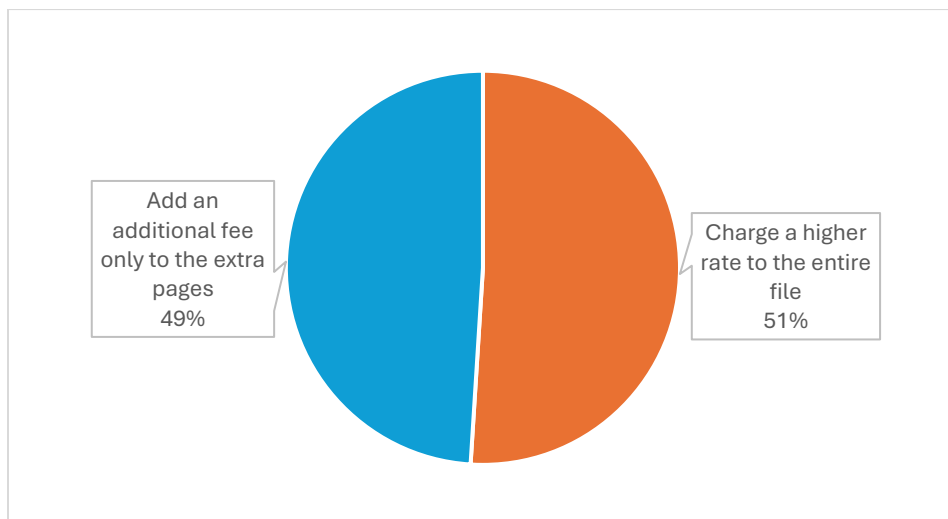
23. Do you charge an additional rate if the transcript grows because you have had to type in tons of dropped text?



24. The minimum number of **pages** that triggered the rate increase was 5 to 10 pages.

The minimum **percentage** of pages that triggered the rate increase was 10%.

There were a few people who charge by the time it takes to do the extra work or average corrections per page.



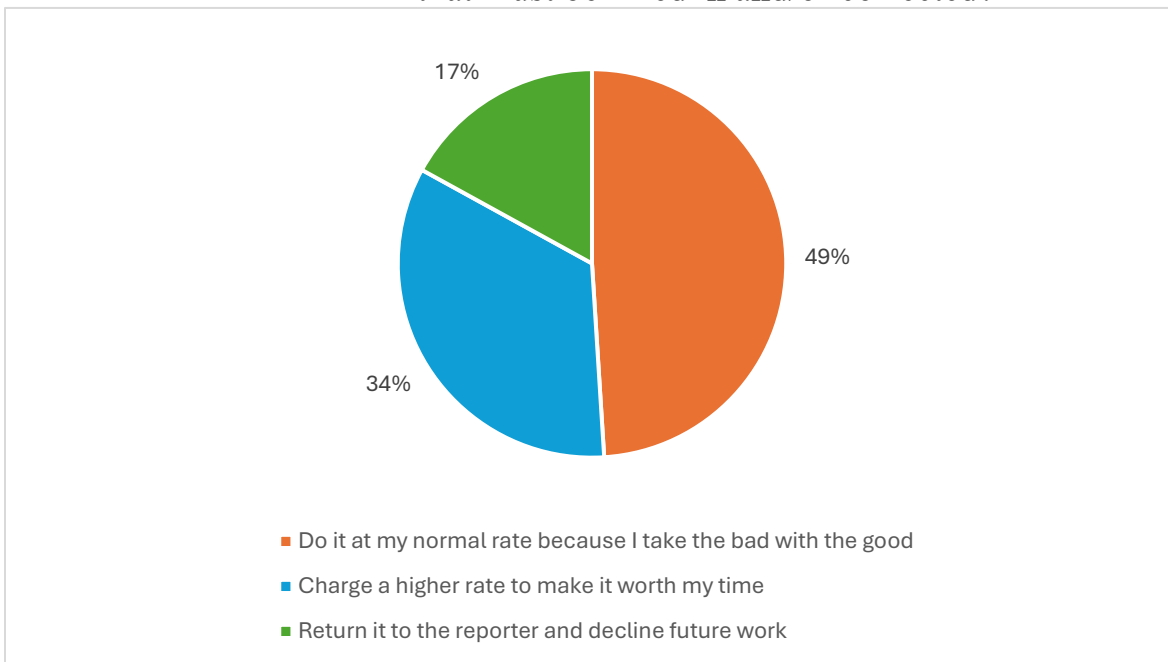
25. Of those who answered they charge an additional amount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Amount added only to extra pages	\$1.25	\$1.50 - \$1.75	\$2.70

26.

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional to entire file	\$0.20	\$0.25 - \$0.35	\$0.50

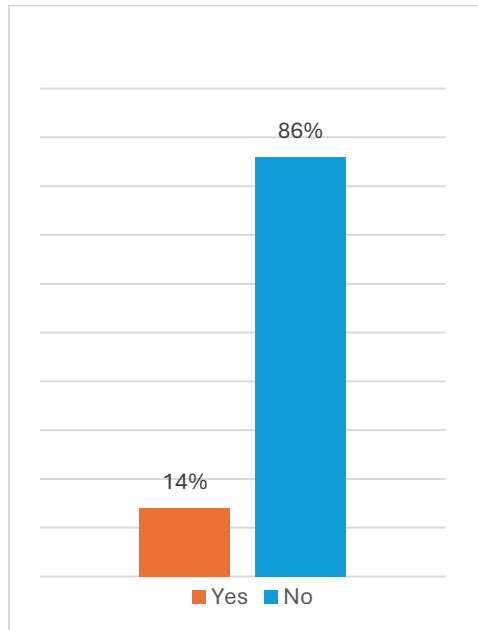
27. How do you handle files that contain a large amount of raw steno and/or missing text that must be filled in and/or corrected?



28. Of those who answered they charge an additional amount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional rate charge	\$0.25 - \$0.50	\$0.75 - \$1.00	\$1.25 - \$1.50

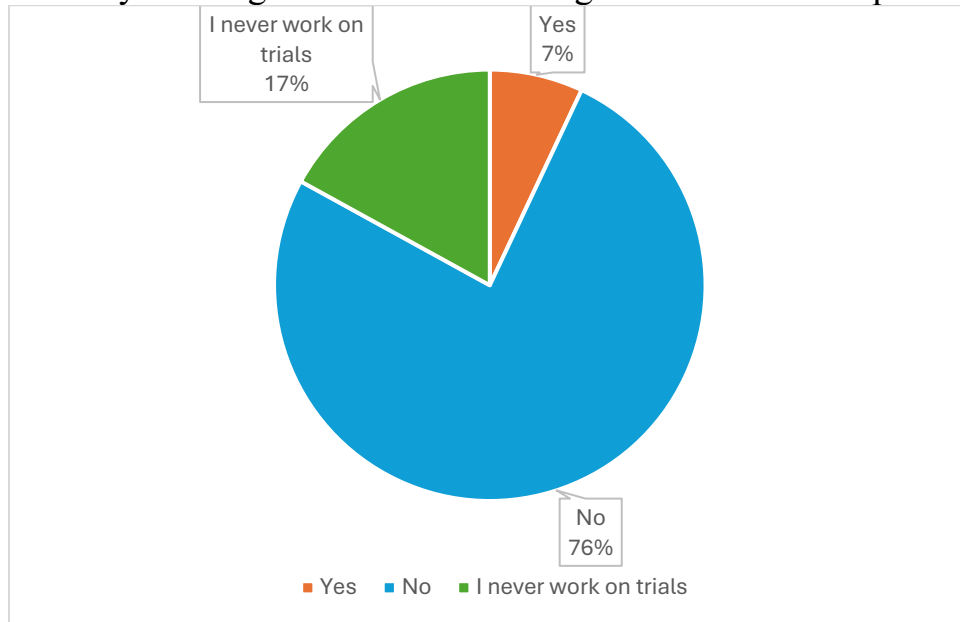
29. Do you charge an additional rate per page for voir dire (jury selection) and/or wall-to-wall colloquy (opening statements, closing statements, motions, hearings, arbs)?



30. Of those who answered they charge an additional amount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional rate charge	\$0.20	\$0.25	\$0.50

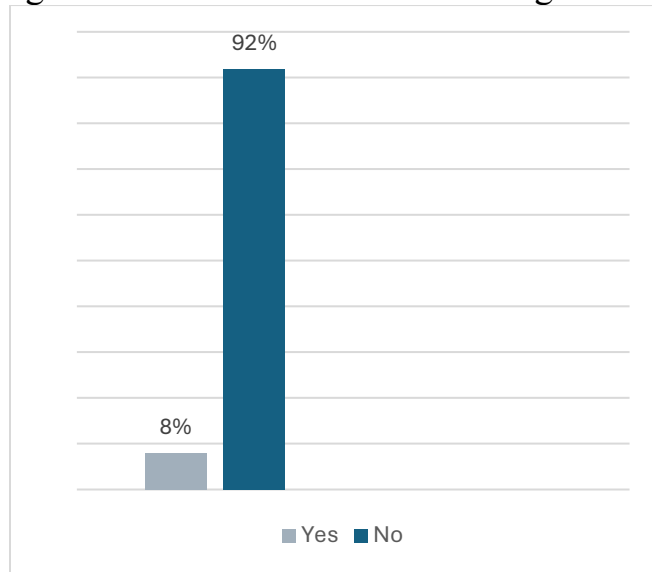
31. Do you charge more when working on trials versus depositions?



32. Of those who answered they charge an additional amount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional rate charge	\$0.15	\$0.25	\$0.50

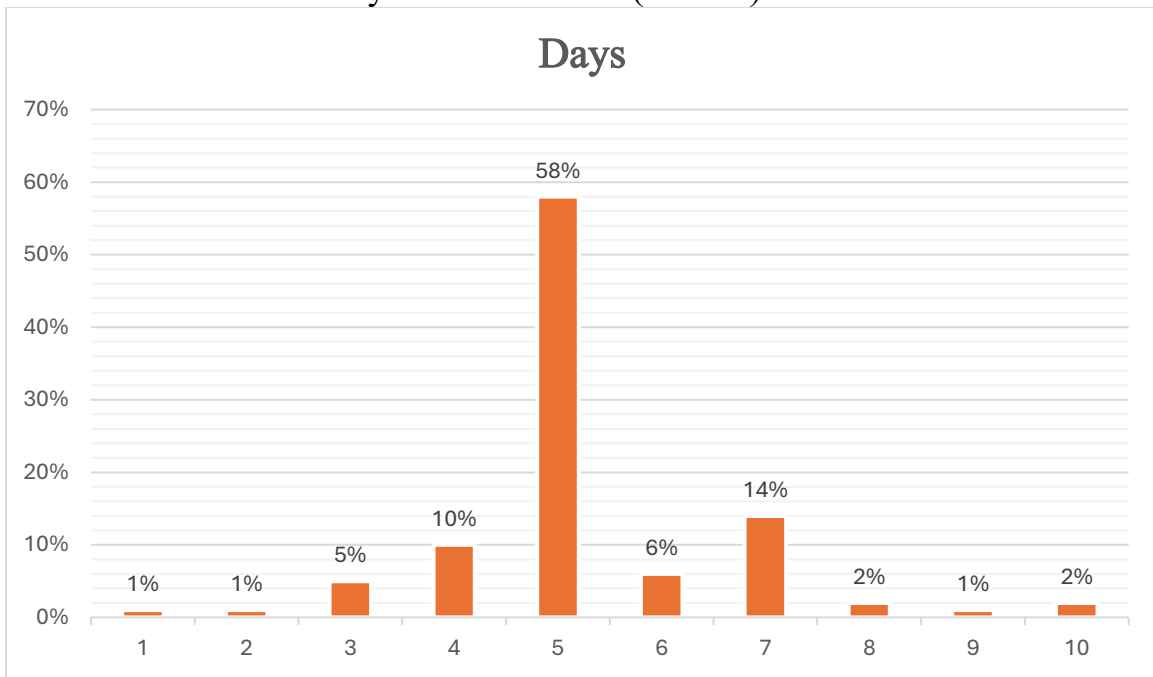
33. Do you charge an additional rate when working on files with interpreters?



34. Of those who answered they charge an additional amount:

Rate Range (per page)	Lowest Rate	Average Rate	Highest Rate
Additional rate charge	\$0.10	\$0.15 - \$0.25	\$0.25

35. What is your REGULAR (normal) turnaround time?



36. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for regular turnaround time with no audio ?	\$1.00-1.20	\$1.25-1.35	\$1.50	\$1.50
What do you charge per page for regular turnaround time to spot-check audio ?	\$1.20-1.25	\$1.35	\$1.60	\$1.50
What do you charge per page for regular turnaround with full audio ?	\$1.25-1.30	\$1.35-1.45	\$1.60-1.75	\$1.50
What do you charge per page for regular turnaround video files ?	\$1.25-1.40	\$1.50-1.65	\$1.75	\$1.50

37. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for four-day turnaround time with no audio ?	\$1.25-1.40	\$1.50-1.75	\$2.00	\$1.75
What do you charge per page for four-day turnaround time to spot-check audio ?	\$1.25-1.50	\$1.60-1.75	\$2.00	\$1.75
What do you charge per page for four-day turnaround with full audio ?	\$1.35-1.50	\$1.75-1.90	\$2.00-2.25	\$1.75
What do you charge per page for four-day turnaround video files ?	\$1.35-1.50	\$1.75-1.90	\$2.00-2.25	\$1.75

38. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for three-day turnaround time with no audio ?	\$1.45-1.60	\$1.75-.190	\$2.00	\$2.00
What do you charge per page for three-day turnaround time to spot-check audio ?	\$1.50-1.65	\$1.80-1.95	\$2.00	\$2.00
What do you charge per page for three-day turnaround with full audio ?	\$1.60-1.75	\$1.85-2.00	\$2.25-2.50	\$2.00
What do you charge per page for three-day turnaround video files ?	\$1.60-1.75	\$1.85-2.00	\$2.25-2.50	\$2.00

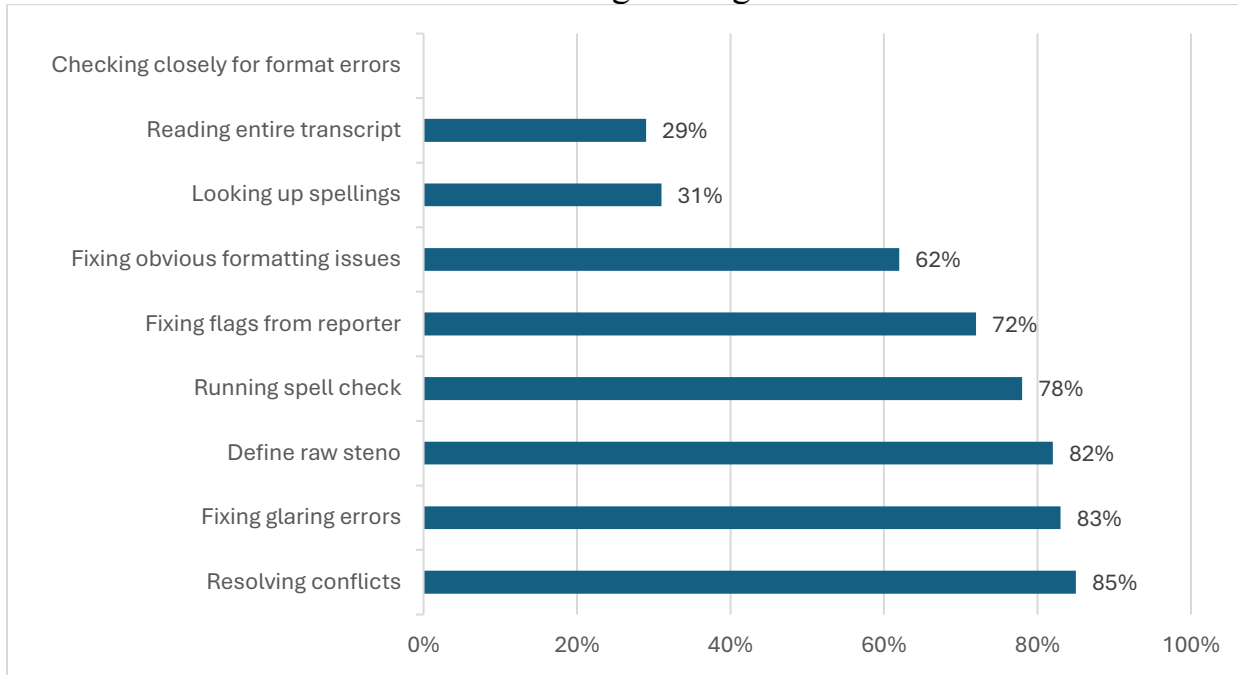
39. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for two-day turnaround time with no audio ?	\$1.50-1.75	\$1.80	\$2.25	\$2.25
What do you charge per page for two-day turnaround time to spot-check audio ?	\$1.75-1.85	\$2.00-2.25	\$2.50	\$2.25
What do you charge per page for two-day turnaround with full audio ?	\$1.75-1.85	\$2.00-2.25	\$2.50	\$2.50
What do you charge per page for two-day turnaround video files ?	\$1.75-1.85	\$2.00-2.25	\$2.50	\$2.50

40. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for daily copy (one day/under 24 hours) turnaround time with no audio ?	\$2.00	\$2.25-2.50	\$2.50-3.00	\$2.50
What do you charge per page for daily copy (one day/under 24 hours) turnaround time to spot-check audio ?	\$2.00	\$2.25-2.50	\$2.50-3.00	\$2.50
What do you charge per page for daily copy (one day/under 24 hours) turnaround with full audio ?	\$2.00-2.25	\$2.50-2.75	\$2.80-3.00	\$2.50-3.00
What do you charge per page for daily copy (one day/under 24 hours) turnaround video files ?	\$2.00-2.25	\$2.50-2.75	\$2.80-3.00	\$2.50-3.00

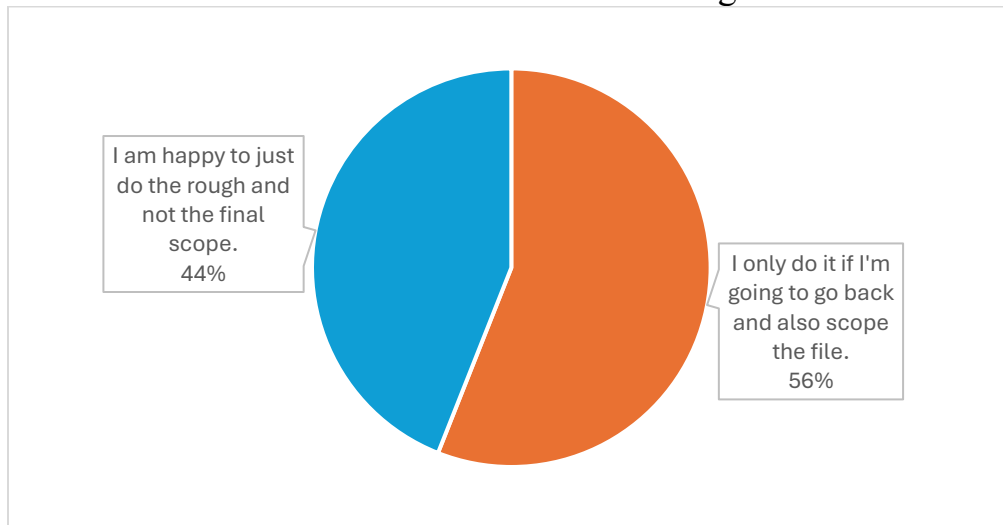
41. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page for immediate copy (same day) turnaround time with no audio ?	\$2.25	\$2.50-2.80	\$3.00	\$3.00
What do you charge per page for immediate turnaround time to spot-check audio ?	\$2.25	\$2.50-2.80	\$3.00	\$3.00
What do you charge per page for immediate turnaround with full audio ?	\$2.50	\$2.60-2.80	\$3.00	\$3.00
What do you charge per page for immediate turnaround video files ?	\$2.50	\$2.60-2.80	\$3.00	\$3.00

42. The rate to work in RealTeam or Connection Magic ranges from \$1.50 to \$3.00. The rate charged most often is \$3.00.

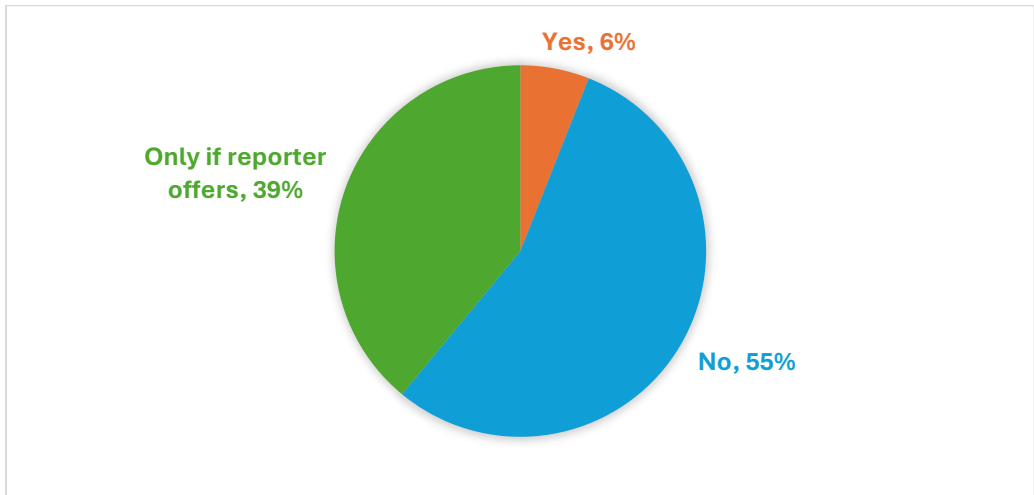
43. What doing a “rough” means:



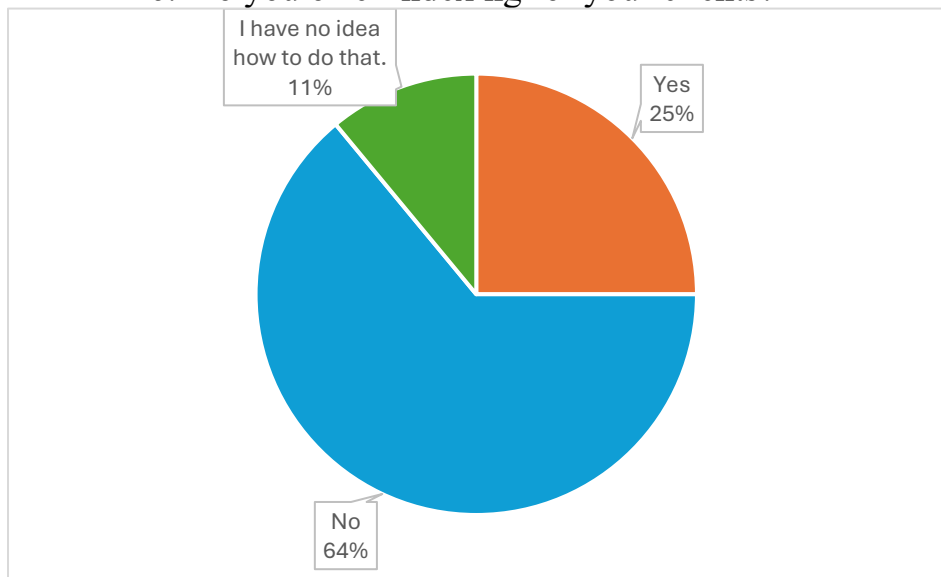
44. When asked to do a rough:



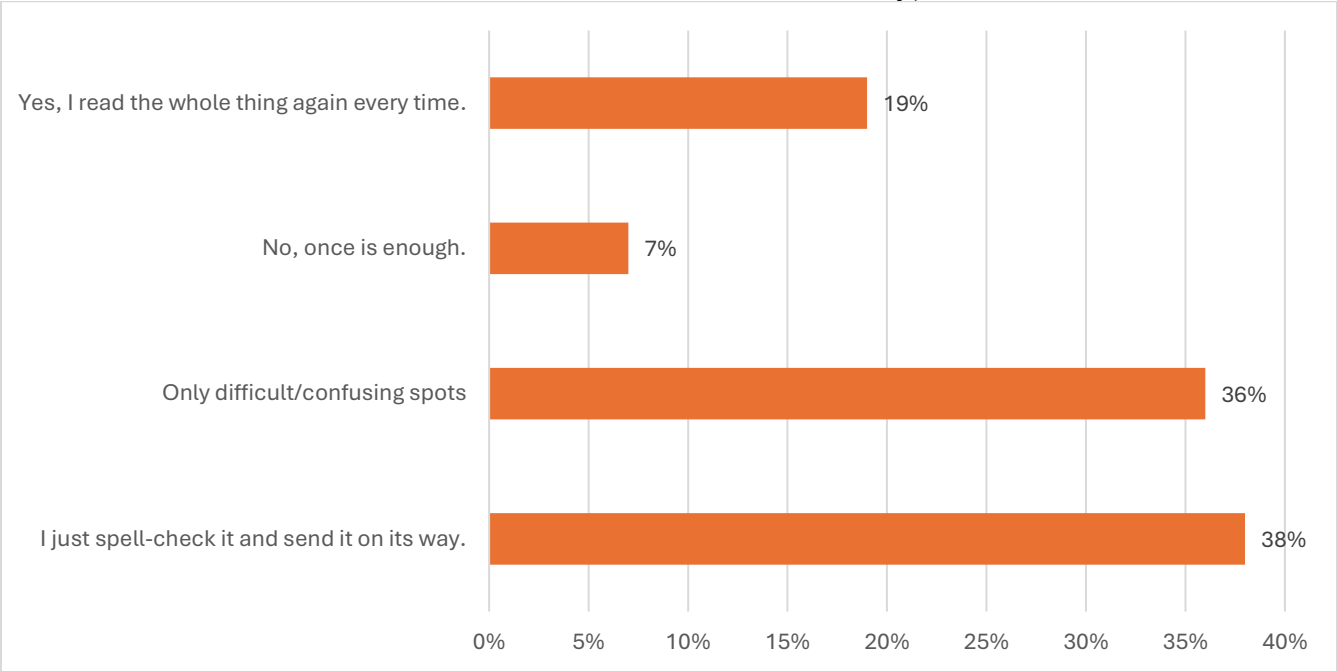
45. If I've blocked off time for a daily/immediate job and it cancels under 24 hours or less, I charge the reporter a cancellation fee.



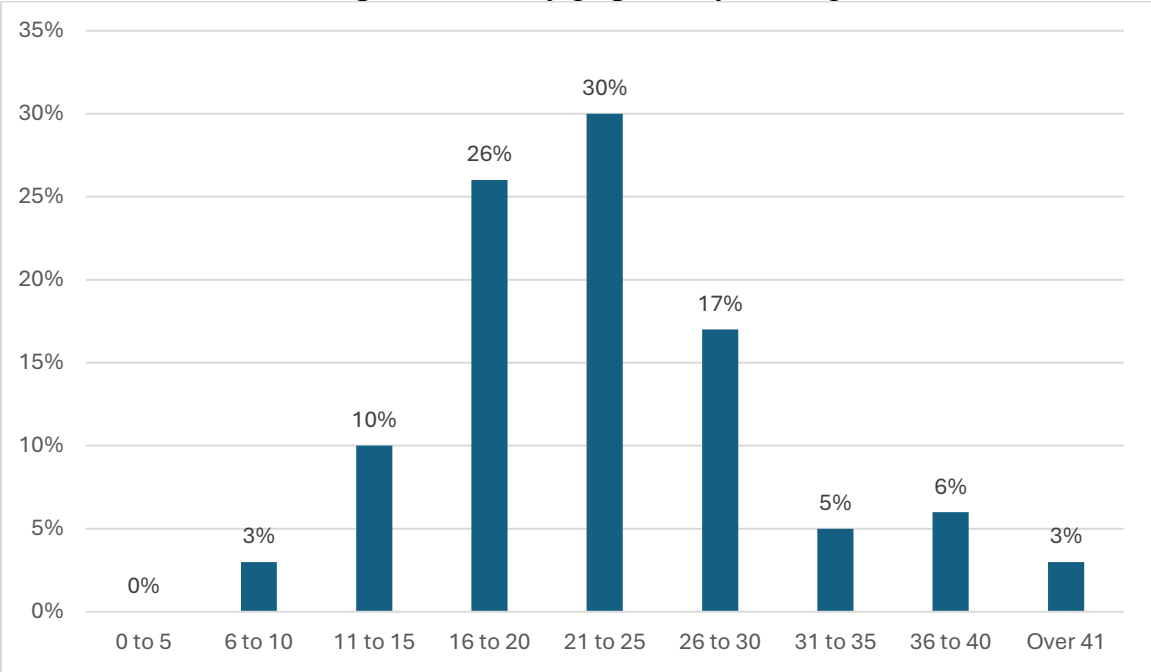
46. Do you offer indexing for your clients?



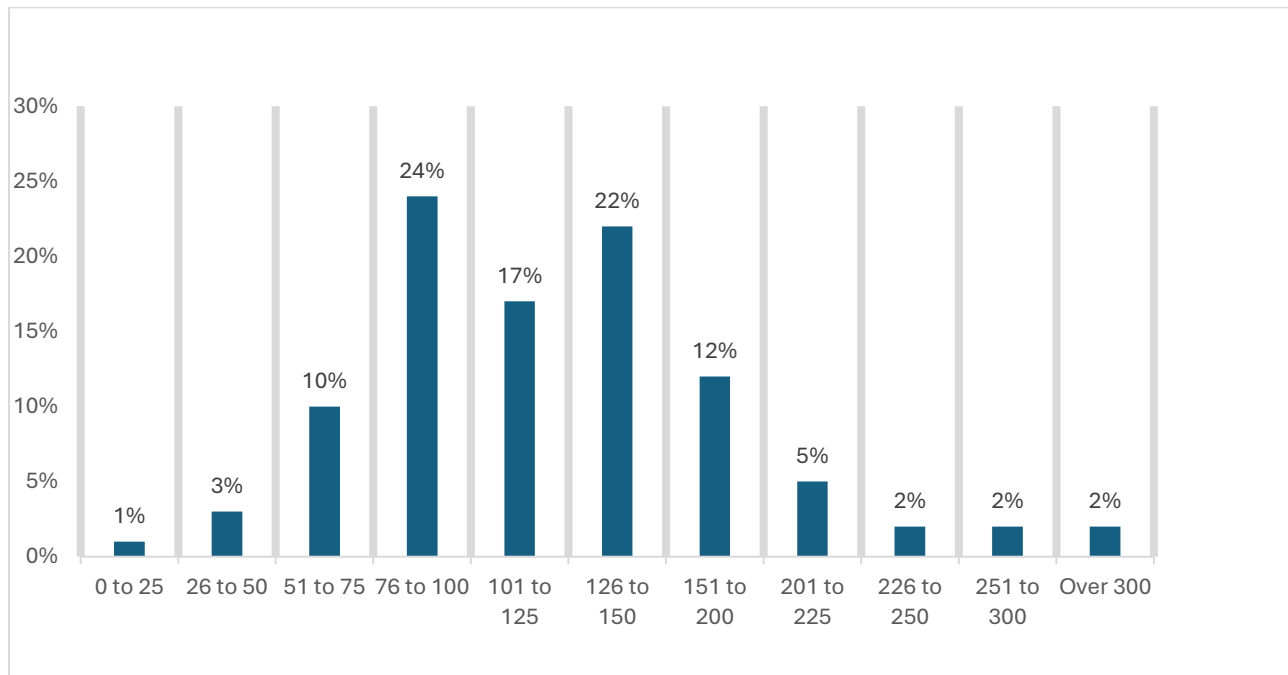
47. After you've scoped a file, do you go back and proofread your own work (not for an additional amount of money)?



48. On average, how many pages do you scope in an hour?

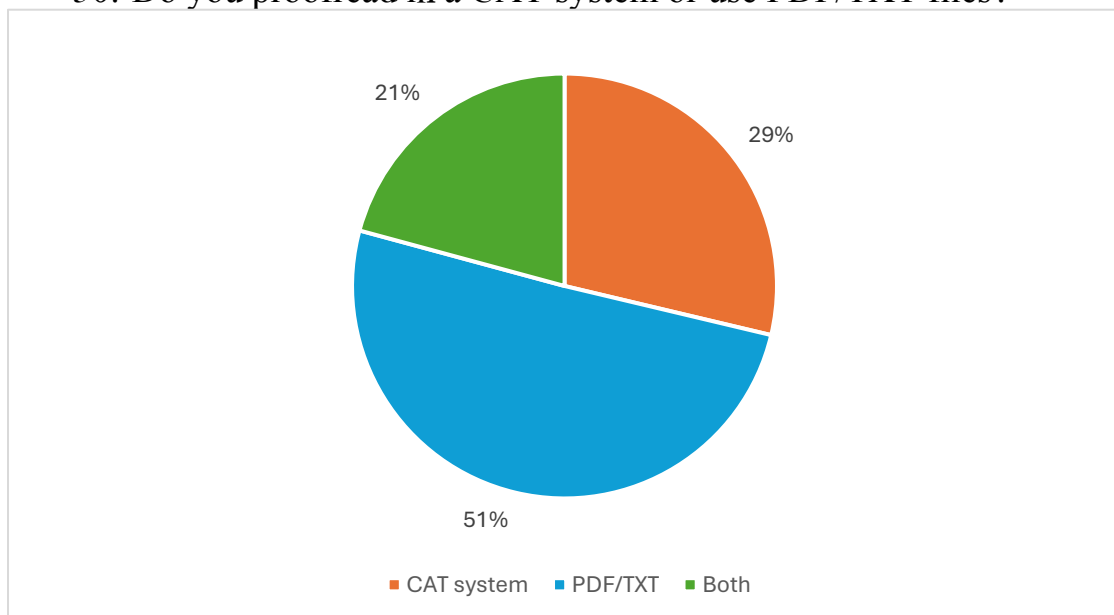


49. On average, how many pages do you scope in a day?

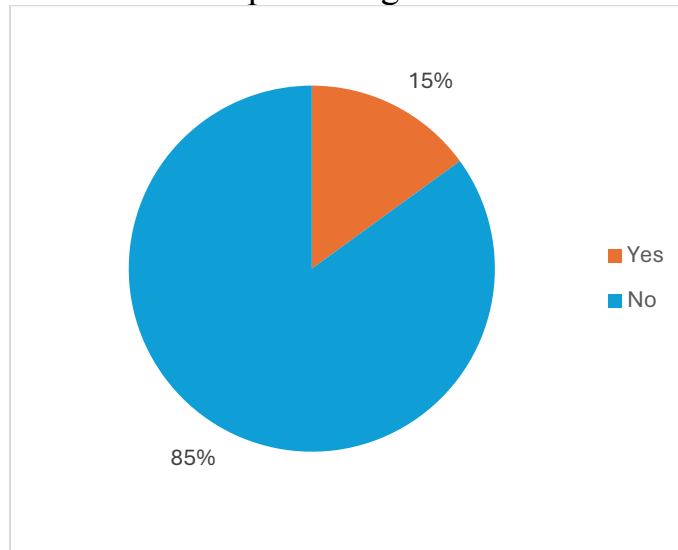


Proofreading

50. Do you proofread in a CAT system or use PDF/TXT files?



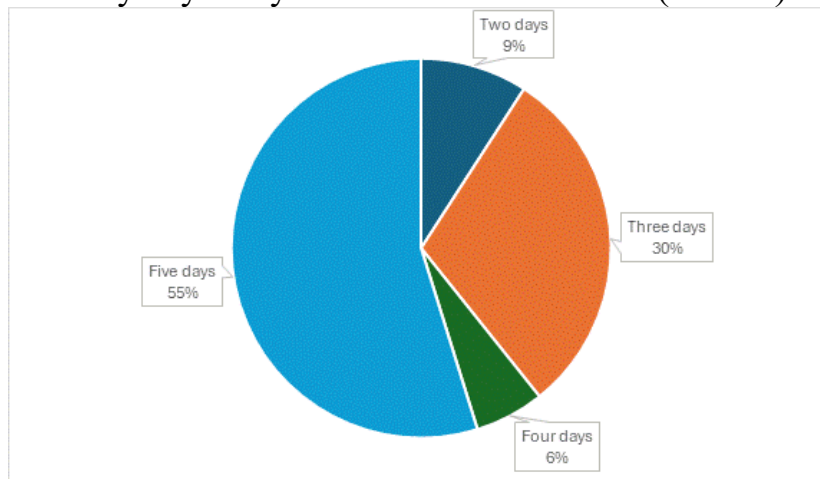
51. Do you charge a different rate for proofing within the CAT system and making changes within the file versus producing an errata sheet for the reporter?



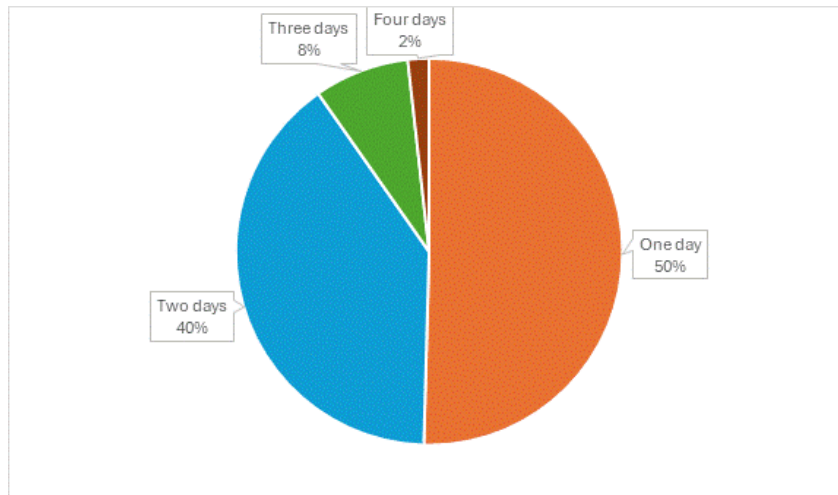
52. Of those who answered they charge an additional amount for an errata sheet:

Amount added	Lowest Rate	Average Rate	Highest Rate
above current rate for the file	\$0.05	\$0.15	\$0.30

53. How many days do you consider REGULAR (normal) turnaround?



54. How many days do you consider EXPEDITED turnaround?



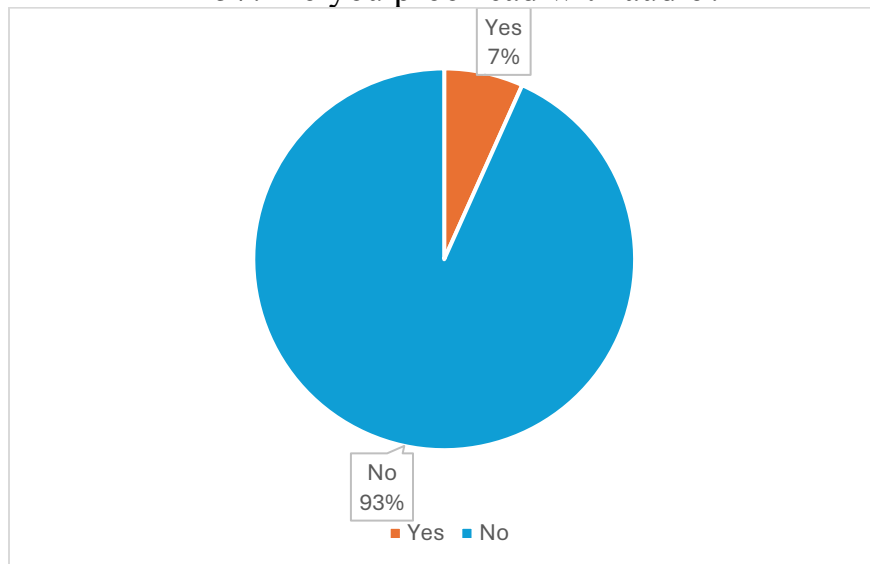
Rates for proofreading within the CAT system

55. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page proofreading regular turnaround time?	\$0.40-0.45	\$0.50-0.60	\$0.75	\$0.50
What do you charge per page proofreading expedited turnaround time?	\$0.65	\$0.70-0.85	\$0.90-0.95	\$0.70-0.75
What do you charge per page proofreading daily turnaround time?	\$1.00	\$1.15-1.25	\$1.50	\$1.25
What do you charge per page proofreading immediate turnaround time?	\$1.00	\$1.15-1.25	\$1.50	\$1.25

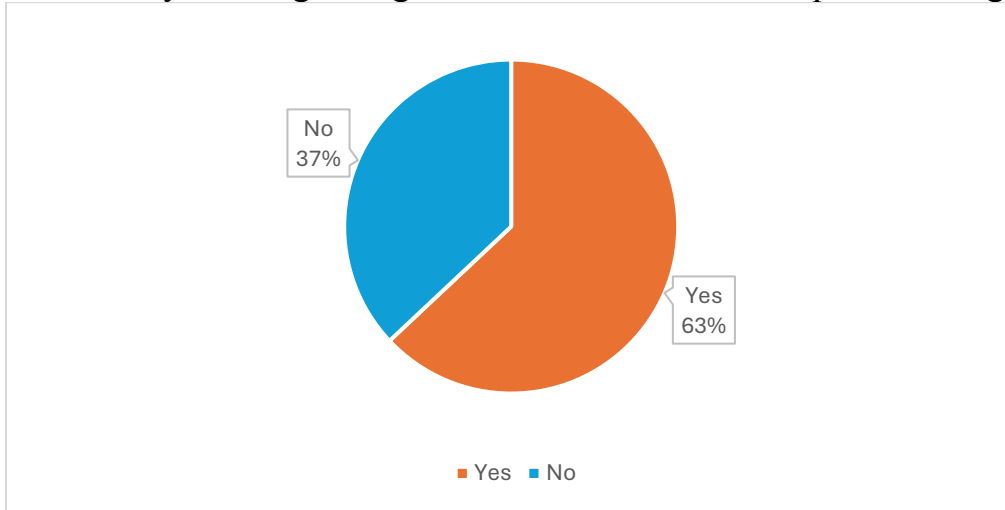
Rates for proofreading outside the CAT system

56. Poll Question	Low	Medium	High	Most charged rate
What do you charge per page proofreading regular turnaround time?	\$0.40	\$0.45	\$0.50	\$0.50
What do you charge per page proofreading expedited turnaround time?	\$0.45-0.50	\$0.50-0.60	\$0.65-.85	\$0.70
What do you charge per page proofreading daily turnaround time?	\$0.75	\$0.80-0.85	\$.90-1.00	\$1.00
What do you charge per page proofreading immediate turnaround time?	\$0.85-0.90	\$0.95-1.00	\$1.25	\$1.00

57. Do you proofread with audio?



58. Do you charge a higher rate to use audio when proofreading?



59. Amount added	Lowest Rate	Average Rate	Highest Rate
above current rate for the file	\$0.15-.20	\$0.25-.50	\$0.80

We truly appreciate everyone who took the time to participate in the survey. We trust that you will find the information we've provided to be valuable. Remember, regardless of the data presented, it's essential to rely on your personal judgment and specific situation when determining your rates and managing your business. Your unique experiences and understanding of your clients are crucial in making the best decisions for your success.

Thank you for engaging with us, and we wish you the **BeST** in all your endeavors!

Judy & Cathy



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